

JOB COMPETITION



POSTING PERIOD: JULY 2 TO JULY 17, 2026

Yahndawa' living environment COMMUNITY ORGANIZER

RESPONSIBILITIES

The living environment community organizer is responsible for creating, developing and maintaining a dynamic, inclusive and supportive atmosphere within the student community. The role involves planning, coordinating and managing services, activities and initiatives that encourage resident engagement, while fostering a spirit of collaboration and solidarity to strengthen community and cultural connections among residents.

REQUIREMENTS

- Bachelor's degree in management, social sciences, communications or a related field; an equivalent combination of relevant education and experience may be considered
- Knowledge of holistic Indigenous approaches
- Strong organizational skills, with the ability to manage multiple projects simultaneously, set priorities and meet deadlines
- Excellent oral and written communication skills; and proficiency in digital communications tools (social media, newsletters, etc.)
- Team-oriented mindset, with the ability to work with diverse groups, resolve conflicts and foster a collaborative environment
- Demonstrated sense of initiative and ability to work independently, while collaborating effectively as part of a team
- Strong understanding of the student environment and the realities faced by students in a university setting
- Asset: experience in community work or group facilitation

SKILLS AND ABILITIES

- Strong interest in community engagement and student life
- Listening skills, empathy and open-mindedness
- Creativity and ability to propose new ideas to energize the community
- Ability to motivate and inspire students

Work location

Yahndawa'

Université Laval Campus
895 Avenue du Séminaire
Québec (QC) G1V 0A6

Salary range

\$63,463 to \$85,430

Advantages

- A stimulating and enriching work environment
- Pension plan
- Group insurance

Status

Full-time employee (35h)
Flexible, non-standard work hours

To apply

Deadline: July 17, 2026, at noon

Email your CV and a cover letter to:
Nancy Jourdain,
Assistant Executive Director
rh@rcaaq.ca

Please note that only applicants selected for an interview will be contacted.

Priority will be given to First Nations and Inuit candidates.

TASKS

More specifically, the community organizer will be responsible for the following:

- Planning, coordinating and organizing social, cultural and academic events that reflect students' needs and interests (e.g. themed evenings, talks, workshops, clubs and study groups)
- Developing and maintaining relevant collaborations and partnerships to support residents' needs, by streamlining coordination among players, the sharing of resources and the implementation of joint initiatives
- Engaging residents in creating a welcoming living environment and encouraging interaction among students through collective activities and projects
- Serving as facilitator in the living environment, in collaboration with key partners
- Supporting the establishment and ongoing operation of the residents' committee, including coordination, member engagement and follow-up
- Supporting student-led initiatives and providing assistance to student clubs, associations and collective projects, including organizational support, resource management and coordination between groups
- Accompanying students and serving as a resource for residents by referring them to appropriate support services (psychological, academic, social), particularly in relation to issues affecting Indigenous students, such as adapting to university life, stress management, identity-related challenges, scholarship applications and related matters
- Coordinating communications and promoting events and initiatives through various channels, in collaboration with the Native Friendship Centre Movement's communications team (posters, social media, newsletters, etc.), to ensure broad participation
- Contributing to mediation and conflict management within the student community by acting as a resource person, practising active listening and promoting constructive solutions to maintain a harmonious environment
- Collaborating with partners, including Elders, Indigenous advisors, community organizations and other institutional services, to ensure that the needs and rights of Indigenous students are respected
- Coordinating the various actors by working closely with school and post-secondary administrations, student association leaders, volunteers and others, to ensure that students' needs are considered in strategic decisions